

TRANSPORTATION ADVISORY BOARD

Date: - Tuesday 27 July 2021 Venue: Microsoft Teams Meeting

Time: - 2:00pm

AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous meeting held on 10 March 2021 (Pages 2 - 5)**
3. **Renaming of the Transportation Advisory Board**

To agree that the Transportation Advisory Board be renamed as the "Transportation Advisory Group".

4. **Revised Terms of Reference for the Transportation Advisory Group (Pages 6 - 7)**

To agree a revised Terms of Reference for the Transportation Advisory Group.

5. **Any other business**
6. **Date and time of the next meeting**

The next meeting will take place on Thursday 30 September at 10am as a Microsoft Teams meeting.



**Sharon Kemp,
Chief Executive.**

TRANSPORTATION ADVISORY BOARD
Wednesday 10 March 2021

Present:- Councillor Lelliott (in the Chair); Councillors
The Mayor (Councillor Jenny Andrews), Cowles, Cusworth, D. Cutts, Jepson,
McNeely, Pitchley, Russell, Sheppard and Walsh.

Apologies for absence:- Apologies were received from Mallinder and Williams.

55. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Mallinder, Short and Williams.

56. MINUTES OF THE PREVIOUS MEETING HELD ON 9 DECEMBER 2020

Consideration was given to the minutes of the previous meeting of the
Transportation Advisory Board held on 9 December 2020.

Agreed: - That the minutes of the previous meeting be approved as a true
record.

57. MATTERS ARISING FROM THE PREVIOUS MINUTES (NOT COVERED BY THE AGENDA ITEMS)

There were no matters arising.

58. QUESTIONS ON TRANSPORT ISSUES

The Transportation Advisory Board noted the details of questions on
transport matters and the answers that had been provided. There
was one question outstanding and a holding response had been
sent.

59. SOUTH YORKSHIRE PASSENGER TRANSPORT EXECUTIVE - UPDATE

Nathan Broadhead of the South Yorkshire Passenger Transport Executive
(SYPTTE) attended the meeting to provide an update on public transport
services and development in the Borough. It was reported that First buses
were running at 97% of their pre-COVID mileage. Stagecoach was
running at 86% and was aiming to be at 100% in April when non-essential
retail reopened. The School Bus network was back up and running with
no issues. There had also been a good take up of free vaccination
transport from Rotherham Community Transport. In terms of travel levels,
they were still well below pre-COVID levels. Buses were running at 33%,
rail 18% and trams at 25%. The network was quiet but stable.

Nathan Broadhead also confirmed that the Government were due to issue
the National Bus Strategy the day after this meeting, 11 March 2021. This

strategy would set out funding arrangements. It was confirmed that there were not enough School Buses to accommodate “bubbles” but that bus companies were working closely with schools in order to deal with any outbreaks. There had not been a spike in bus shelter vandalism and work was ongoing nationally on how to increase the confidence of members of the public who may be unsure of returning the public transport. Transport operators were trying to get as much information as possible on how changes in working patterns could impact the viability of some services. This would be an on-going matter and the next twelve months would be a big learning curve for all involved.

Agreed: - That the update be noted.

60. **BUS OPERATORS - UPDATE**

Nathan Broadhead had given an update on behalf of First under the previous item.

David Rich from Stagecoach gave an update on their operations. Passenger numbers were still low and running at between 35-40% of normal. There were still far less school children on the buses despite the return to school. As reported by Nathan Broadhead in the previous item, Stagecoach expected to be operating at 100% mileage in April.

Adrian Parkinson gave an update on Rotherham Community Transport. He confirmed that the service was continuing but in a limited way. This included essential journeys and shopping for vulnerable service users. Community Transport had assisted over 200 people in getting to the vaccination appointments and would continue to do this. It was also confirmed that 95% of drivers had had their first vaccine.

61. **RAILWAY OPERATORS - UPDATE**

Richard Isaac from Northern Rail provided an update on the railway. There had been a slight increase in passenger numbers but this was still far off “normal” levels. Many employees of Northern Rail were getting the Covid vaccine which led to an improving picture. Northern Rail wished to thank colleagues in Rotherham for promoting the apprenticeships during Apprenticeship week and for pushing the International Women’s Day message about opportunities for women and the need for diversity in the rail industry. The May timetable uplift was due to go ahead as planned despite the fact the consultation could not be as wide as planned due to the lockdown. However Mr Isaac **agreed** to circulate the summary of the consultation to the Board after the meeting.

Richard Isaac also confirmed that there had been an increase in suicidal incidents on railway lines and also an increase in the number of children trespassing on the railway. Work was being undertaken with network rail, the police and schools respectively. It was **agreed** that Mr Isaac would

circulate the warning notices regarding trespassing on the railway so that Councillors could include them in ward newsletters.

Agreed:- That the update be noted.

62. DONCASTER SHEFFIELD AIRPORT - UPDATE

Councillor Lelliott provided an update on Doncaster Sheffield Airport. They were moving ahead with their £5 million expansion plan which would take place on phases. The airport did not receive free port status in the budget.

63. RMBC TRANSPORTATION UNIT - UPDATES

Andrew Moss, Interim Head of Transport Infrastructure, attended the meeting to provide a progress report and give a presentation on:

- Parkway Widening Scheme
- Cycling Scheme
- Roads Planning overview
- Public Transport
- South Yorkshire Safer Roads Partnership

The Interim Head of Transport Infrastructure confirmed that the parkway widening scheme was now at the construction phase and work was underway. The presentation highlighted the key aims of the project which were to reduce journey times; improve regional connectivity; reduce congestion; improve air quality; improve safety for drivers and support economic and housing growth. More information could be found at: <https://www.rotherham.gov.uk/parkway-upgrade>. It was confirmed that there were no plans for an acoustic fence to be constructed as the widening of the lanes would take place within the current curtilage of the road.

Phase 1 of the Templeborough cycling scheme was progressing as of March 2021. Other schemes such as Ickles – Westgate, Manvers cycleway; Maltby Bus Corridor and Doncaster Road cycleway were part of the projects covered by the Transforming Cities Fund. Work was underway on the cycle ways on Broom Road. The Cycling Strategy would be presented to Cabinet on 22 March 2021 and would then go out for public consultation.

With regard to Roads Planning, the Interim Head of Transport Infrastructure explained the different strategies and studies that led to roads improvements, from a national level, down to a regional level down to a local level.

The South Yorkshire Safer Roads Partnership is a ten year strategy aimed at improving road safety across South Yorkshire. RMBC was the Chair for 2021 and the partnership worked with blue light services, key advisory bodies and local Council's. The current partnership was half way

through and working on many different projects. It was hoped that a review of the strategy would be complete by the end of the calendar year.

In relation to the public transport update, it was confirmed that there were two rail developments underway. The first was the new station at Waverley and the second was the redevelopment of the Rotherham Mainline station. The Waverley project had been given funding of around £5 million from the Station Renewal Programme to continue feasibility. In relation to the Rotherham Mainline station, it was confirmed that approval was expected from Transport for the North, Northern Powerhouse Rail, for the outline business case in early Spring. It was hoped that both projects would take place within the next five years. The Interim Head of Transport Infrastructure confirmed that a bus review had previously taken place but that recommendations had been severely impacted by COVID. As such, the plan now was to focus on a shorter term plan focussed on stabilisation. The Bus Strategy that was due to be released by Government would assist with that. There was an aim to establish a City-region wide Bus Partnership steering group whilst also maintaining local Member input.

64. ANY OTHER BUSINESS

The Chair wished to record her thanks to Members, Officers, Transport Representatives and anybody that had been involved in the Transportation Advisory Board over the past five years. It was noted that this was the last meeting of the Board before the local elections and Councillor Lelliott wished everyone good luck. She noted that good work that the Board had done on a wide range of topics and thank everyone for their hard work.

65. DATE AND TIME OF THE NEXT MEETING

The next meeting of the Board is scheduled for Wednesday 23 June at 10.00am.

RMBC TRANSPORT ~~ATION LIAISON GROUP~~ ADVISORY GROUP
March 2014, Updated November 2016, Updated July 2021

TERMS OF REFERENCE

- To provide a forum for debate about transport issues affecting the whole of the Rotherham Borough area.
- To increase awareness and to encourage the use of of public transport, cycling and walking as the main options for travelling for economic, environmental, health and social reasons.
- ~~• To encourage the increasing use of public transport, cycling and walking.~~
- To engage in debate with transport operators and service providers on appropriate topics including changes to bus services and infrastructure.
- To be a sounding-board for transportation issues affecting the Rotherham Borough area.
- To receive information and reports about progress with traffic and transportation issues affecting the Rotherham Borough area with respect to local schemes and those in the wider Sheffield City Region area.
- To receive information and reports ~~in the Rotherham Borough area~~ from public transport operators (bus and rail) on their network operations within the Rotherham Borough area, and at least once per year ~~to~~, consider the performance of the Rotherham Bus Partnership.
- To receive information and reports on matters concerning airports in the sub-region.
- ~~That in~~ accordance with requests from attendees and the agreement of the Chair, to discuss particular items of concern/interest related to transportation issues.

MEMBERSHIP

- There shall be no set membership for the Transportation Advisory Group with the exception of the relevant Cabinet Member who has responsibility for transportation and who shall be Chair of the Group.
- Attendance at meetings Membership shall be open to all elected members of the Council. include representation from all electoral Wards of the Borough via one Elected Member per Ward unless otherwise agreed to in advance by the Chair to reflect political proportionality.

- ~~Each Parish/Town Council within the Borough may also send one representative to each meeting of the Transportation Advisory Group. Existing Parish Council representation is to be continued.~~

ADMINISTRATION OF MEETINGS

- Meetings shall take place online via Microsoft Teams, or whichever virtual meeting platform is currently in use by the Council.
- There shall be a minimum of four meetings per year. Meetings shall be chaired by, ~~under the chairmanship of the appropriate Executive Cabinet Member~~ with responsibility for transportation.
- The Governance Unit, on behalf of the Chair shall ~~will~~ issue an agenda to all potential attendees. Agendas will be circulated five clear working days before each meeting. Should attendees wish to have a specific item included within the meeting, this request shall be formally submitted to the Chair a minimum of 154 working days prior to the meeting.
- The meeting shall be minuted, ~~and the minutes made available to attendees and apologists shortly after the meeting.~~ The Minutes shall be made available on the Council's website within 10 working days of each meeting taking place.
- Members shall raise queries regarding traffic and transportation issues in writing with the Chair not less than 154 working days in advance of the forum such that the public transport operators and/or Officers can bring appropriate answers directly to the meeting. The responses to any such questions shall also be detailed in the agenda.
- ~~As agreed within the meetings and/or requested by attendees not less than 14 working days in advance of the forum, presentations on appropriate topics shall be included within the agenda.~~
- ~~Membership shall include representation from all electoral Wards of the Borough via one Elected Member per Ward unless otherwise agreed to in advance by the Chair to reflect political proportionality.~~
- ~~Existing Parish Council representation is to be continued.~~
- The Transportation Advisory Liaison ~~Group~~ is open to members of the public to observe, ~~but queries by members of the public must be raised by Councillors in accordance with agreed protocols.~~ The full recording of each meeting shall be made available on the Council's website within two working days of the meeting taking place.